Please check that this question paper contains 3 printed pages.

Code number given on the right hand side of the question paper should be written on the title page of the answer-book by the candidate.

Please check that this question paper contains 18 questions.

Please write down the Serial Number of the question before attempting it.

15 minutes time has been allotted to read this question paper. The question paper will be distributed at 10.15 a.m. From 10.15 a.m. to 10.30 a.m., the student will read the question paper only and will not write any answer on the answer script during this period.

विषय व्याख्या कर लें कि इस प्रश्न-पत्र में मुद्रित पृष्ठ 3 हैं।

प्रश्न-पत्र में दाहिने हाथ की ओर दिए गए कोड नंबर को छात्र उत्तर-पुस्तिका के मुख-पृष्ठ पर लिखें।

कृपया जाँच कर लें कि इस प्रश्न-पत्र में 18 प्रश्न हैं।

कृपया प्रश्न का उत्तर लिखना शुरू करने से पहले, प्रश्न का क्रमांक अवश्य लिखें।

इस प्रश्न-पत्र को पढ़ने के लिए 15 मिनट का समय दिया गया है। प्रश्न-पत्र का वितरण पूर्वांचल में 10.15 बजे किया जायेगा। 10.15 बजे से 10.30 बजे तक छात्र केवल प्रश्न-पत्र को पढ़ेंगे और इस अवधि के दौरान वे उत्तर-पुस्तिका पर कोई उत्तर नहीं लिखेंगे।

**STORE KEEPING**

*(Theory)* Paper II

अष्ट्रेश्वरण

*(सैद्धांतिक)* प्रश्न-पत्र II

*Time allowed: 3 hours*

निर्धारित समय : 3 घण्टे

*Maximum Marks: 60*

अधिकतम अंक: 60

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P.T.O.
1. Give a list of three documents relating to receipt of materials arriving at the storehouse. Explain two of them. \[1+6=6\]

OR

Define preservation. How does it help in reducing the cost of storage? \[2+4=6\]

2. Distinguish between inspection at suppliers' godown and that at your own storehouse. \[4\]

3. Explain the importance of inspection and give the duties of inspecting team. \[4\]

4. You, as store-incharge, receive Inspection Note revealing shortage of 10 per cent of materials and also that they do not conform to the purchase order. What steps will you take? \[4\]

5. Explain the whole range of operations regarding custody and preservation of materials in your storehouse. \[4\]

6. Coal is being preserved in an open stockyard. Is it the best way to preserve? Give three reasons. \[1+3=4\]

7. Explain the issue procedure usually adopted by large scale industry. \[4\]
8. Give a specimen of a Stock Ledger making four imaginary entries therein.

9. Distinguish between LIFO and FIFO methods of pricing the issues.

10. Explain with illustration the Economic Order Quantity (EOQ). Why should it be calculated?

11. Discuss a suitable method of preservation of timber in stockyard.

12. Give two important contents of a bin-card.

13. What is the importance of maintenance of index of materials in a storehouse? Explain.

14. Give the importance of fixation of maximum stock level.

15. Explain two points of distinction between minimum and re-order levels.


17. In a domestic local market a material can be easily procured within 24 hours. What should be the lead time in this case?

18. Explain Rejection Note.

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